

OTYC 2020 Annual Meeting

July 18, 2020 9:00 am EDT OTYC Clubhouse

DRAFT

Attendees

Board Members in attendance included Bob DeVries, Kanda McKee, Cathy Heiser, Kerry Magrini, Don Lystra and Linda McKenzie. Scott Mulligan, Karen Edgley and Tommy Newland were unable to attend.

Twenty-eight (28) members attended the meeting in person. A total number of 61 members were either present or had submitted proxies. Of the proxies submitted, 25 designated the Board to vote on their behalf and 8 designated another member. 15 members were needed for a quorum.

Approval of 2019 Annual Meeting Minutes

Tish Renz motioned to waive the reading of the 2019 Annual Meeting Minutes. Rob Oberndorf seconded the motion which carried. Cathy Stephenson motioned to approve the 2019 Annual Meeting Minutes. Jim Miller seconded the motion which passed.

Commodore's Welcome

Commodore Kerry Magrini thanked Cathy Stephenson for being our Parliamentarian and asked her if we had a quorum. Cathy responded that we did have a quorum.

Kerry then began the meeting with her opening comments, "As the old cliché goes, what a difference a year makes. It's still very hard to wrap my head around how every part of our lives has been affected by this pandemic and OTYC was not spared. We certainly miss the events that have been cancelled, the ease to gather and the hugs from old friends and new. But what hasn't changed is the love and dedication our members have for OTYC. Whether it was my fellow Board members, our incredible committee chairs or you as members, we have taken a difficult situation and focused our energy on keeping members safe and healthy while continuing to care for our building, grounds and waterfront. So when this pandemic is over, and we all feel safe to gather, OTYC will be ready to welcome all of us back to this little piece of heaven."

Then Kerry introduced the Board: Bob DeVries (Rear-Commodore), Scott Mulligan (Vice Commodore) Kanda McKee (Secretary), Cathy Heiser (Treasurer), Don Lystra, Linda McKenzie, Tommy Newland and Karen Edgley.

Commodore's Comments

Last summer the Board decided there were several issues to be addressed along the waterfront. To minimize any repetition Kerry's remarks about the waterfront also served as the Waterfront Report:

1) Waterfront

- a. Seawall: The Board became concerned that the sea wall was compromised due to a bulge in the middle of it. KAL was hired to excavate along the wall to see if the dead-

man anchors needed repair. Once they started digging, it was clear that the wall was built without dead-man anchors, probably appropriate for the time, but to save the seawall, dead-man anchors were added. After the installation, the grounds were reseeded.

- b. Installed deicer: Over the two previous winters our finger docks were damaged by ice dams. The Board decided to install a deicer to protect our docks. That was done this fall. Since there was a mild winter, it only activated a few times, but it is ready for the next long icy winter. Nancy Cooper asked Kerry to explain dead-man anchors and deicers. Kerry explained that dead-man anchors are in the ground anchoring the wall and deicers keep the water moving so that if we have ice in the bay, it will not affect the docks.
- c. Waterfront Assessment: With the high water and having noticed many issues along the beach and docks, the Board formed a waterfront task force to evaluate our current waterfront and give us recommendations. The task force included Bob DeVries, Don Lystra, Cathy Heiser, Jim Morrison, Bill Krusel and Kerry Magrini. After looking at all the different parts of the waterfront, the group recommended, and the Board felt it was prudent to hire an engineering firm to perform a waterfront assessment.

Gourdie Fraser Inc. (GFA) a civil engineering firm, was hired to perform an assessment, which included an evaluation of our current docks, beach and boat ramp and to determine the best usage of our waterfront. The full report and financials from the assessment are on the OTYC website.

GFA found, that other than the seawall, we did not have to do anything immediately and thought we were utilizing our waterfront in an efficient way. However, they did give suggestions on replacing the decking of the wood dock, reinforcing the crib and resurfacing the concrete dock, which has several cracks and is separating from the seawall. They also gave us a quote on putting in seawalls along the boat ramp and adding stone to the area around the tree. All of these projects are extremely expensive. Cathy Stephenson asked about the viability of the dock. In the assessment GFA stated that the crib is in good shape and the dock is okay. Gina Harder asked about the “cracks” in the seawall and Kerry explained it was really a bowing, not cracks.

Once COVID hit and considering we did not have an urgent need to fix anything, the Board has not prioritized these projects. Kerry encourages all members to go to the website, review the report and then look at the waterfront themselves. In the next year, the Board hopes to provide different platforms to learn what, if any of these projects, membership is most concerned about. Then we will determine how to pay for it.

- 2) The Grounds and Building Committee will address the repairs and improvements they have made this year, but two of the highlights are the new beds in front of the Club and a new well pump.
- 3) Financials: The March Board meeting focuses on the budget. Kerry stated that Cathy Heiser will discuss the numbers in detail, but the bottom line is that in 2019 our net operating re-

serves fell to around \$25,000. The expenses were all made to preserve our building and property, but the reserve is far below our targeted number of \$40,000. To rebuild our reserve, the Board voted to increase dues and other fees. The following increases will take place next year. Family dues will be \$355, Single dues will be \$177.50, Initiation Fees will be \$1,200, Dock Rental will be \$1,250 and rental for use of the building will be \$1,000.

Kerry then listed the things that didn't happen that were planned for 2020.

1) Youth Camp: Kerry wanted membership to know how hard Linda and Jack McKenzie worked trying to figure out how to hold camp, but it was decided that under the circumstances, it was necessary to cancel this year. Through Scuttlebutt, Linda provided the membership with a very detailed and heartfelt letter giving all the reasons on why the Board came to this conclusion. Kerry stated that as a mother of three children who grew up at our camp and became counselors, it was the hardest vote she has had to make while serving on this Board, but still believes it was the correct decision. Looking forward to 2021, we will have a better understanding of COVID-19 and the risks associated with it. She is hopeful that we will be able to have some sort of youth camp next summer.

2) Social Calendar: Another area hard hit due to COVID was our social calendar. Kerry thanked Susan Valiga and Roberta Cohen for their time and energy. They basically did two jobs this year. First, they lined up what would have been a fun filled social calendar and then they navigated through uncharted territory trying to figure out what events could move forward under ever changing State regulations. It was not an easy time, but much appreciated.

Kerry thanked all of the members who helped organize the events that did or are occurring this summer for their time, energy and willingness to think outside the box.

Before turning the meeting over to Cathy Heiser, Kerry ended her remarks by honoring one of our long-time members. OTYC was chartered over 70 years ago. At the time, WWII had just ended, and families were adjusting back to "normal" summers in Omena. What that group of kids and their parents created all those years ago has grown into something we all love and cherish. We were so fortunate to have one of the individuals who actually signed the Articles of Incorporation in the meeting. Commodore Kerry asked William A. Renz to join her at the podium. On behalf of the Board, she presented Bill with a plaque noting the honor and decree making Bill an Honorary Member of OTYC.

Treasurer's Report

Cathy Heiser reviewed how dues and fees are expensed for Club operations.

Because of COVID Cathy was unable to supply attendees with copies of the 2 Profit and Loss Review reports. She reviewed the income and expenses projected in 2019 and the 2019 actuals. Then she reviewed the 2019 actual income and expenses with the projected income and expenses for 2020 and 2021. She offered a personal follow up to anyone who wanted to go into the numbers further. These financial reports will be posted on the OTYC website.

For Calendar Year 2019:

The total Income was slightly higher than projected (\$1200 for a total income of \$78,412) due to increases in building rental deposits and collections for social events.

The total expenses were also higher than projected. The total expense of \$89,804.70 is \$9932 or 12% higher than projected. All expense overages are accounted for in Board-approved project scope changes. Total Expense does include the pull forward of expense for the aeration system at the docks (\$3,680) – which was budgeted in 2020 but paid for in 2019. Cathy reviewed the Building, Grounds and Waterfront line items that caused the major overages. These overages drew down our Operating reserve at the end of the year to \$25,688. With our CDs, the Club has on hand \$43,321.94 as of Dec 31, 2019.

For Calendar Year 2020

The income reflects total dues, the initiation of 7 new members, and dock/facility rental income. There will be no income from Youth Camp. It also includes a directed donation to our new front yard planting in honor of Dick Kennedy. Cathy projects our 2020 income to be \$63,394.00.

For expenses, no legal expenses are expected. Building expenses will be less due to decreased cleaning expense and no new building projects. There will be expenses for grounds such as new plantings. Kerry already addressed the waterfront expenses. We will still produce the *Breeze* and maintain the website. Insurance and taxes are the fixed therefore will remain the same as 2019. Cathy has calculated that we will have underspending in 2020 of \$5,202. This should increase our operating reserve.

For Calendar year 2021

The Income will reflect the impact of a 10% Dues and a 20% Initiation fee increase. Cathy projects we will be back to a “new normal”/standard year of expenses, with two exceptions: (1) Repair of the bollards on the grounds and (2) Maintaining a \$10,000 project budget for the waterfront.

After Cathy reviewed her financial report several audience members had questions and concerns:

- 1) Bill Renz noted that the 2020 Guest members should only have to pay \$1000 for their initiation fee in 2021 because the signed application stated this amount.
- 2) Tish Renz was concerned that the expenses have doubled in 10 years.
- 3) Gina Harder asked if we are not going to use the floating docks, could we sell them. Linda McKenzie stated that the Board has discussed this.
- 4) Tish Renz wanted to know what it costs to install the floating docks. The installation costs us nothing because the Waterfront Chair has done this in the past.
- 5) Tish also wanted to know why the Waterfront expense line item is so low. Cathy said the expense was based on the previous year's expenses. She also thought that the income and expenses were under budgeted for the Youth Camp line item. Linda McKenzie explained that it is hard to forecast the income and expenses for Youth Camp. Expense wise we need to hire an adult director who is proficient in sailing and has a life guard certificate. This costs more and we never know the number of kids attending camp year to year. Linda mentioned that she strives to break even in her Youth Camp budget.

Committee Reports

Building- Dennis Armbruster

Main Building: Again this year, all is well with the main building structure, with no serious issues to report. The bar door window did get broken during the winter, and was replaced early spring. Otherwise,

this winter was again relatively kind to the building. Pest control is an ongoing issue. Last winter, we had fewer critters in the building, and damage was very minimal. The building's external paint, applied three years ago, seems to be in good shape, with minor touch ups applied this spring. The front porch did receive a complete refurbishing this spring. In addition, the water heater for the bathrooms was replaced this spring. In June, the old well motor and pump quit running. Thad Tomlinson arranged to have a new motor and pump installed, and the water was back in service in a few days. The little house over the well fell apart (from old age) and a new one was made to replace it.

We continue to operate the water conditioner to address the high levels of iron and hardness in our well water.

Boathouse: This building is in good shape and functioning well, allowing the nautical and outdoor equipment to be properly stored.

Housekeeping: Housekeeping staff (Sarah) did conduct spring cleaning. However, because of the fewer number of events, no camps, and lack of potlucks in July, she is cleaning on a limited basis. Members need to continue to help keep the building clean after events by tidying up afterwards and disposing of trash. If anyone notices supplies are needed, they should write a note on the sheet in the kitchen or contact Laurie Adelson.

Dennis thanked the many members who contributed efforts to maintain, improve, and clean the building, especially after events, throughout the year. They are too numerous to mention, and it certainly is a team effort.

Grounds – Jim Promo

Provided by Anne and Jim Promo, Kris Somnavilla and Gina Harder

Jim reviewed the highlights of activities engaged in and completed:

- The committee recommended and received approval to add Kris Somnavilla as a Committee Co-chair. She brought great enthusiasm, a hard work ethic, knowledge of flowers and planting arrangements, and of course her husband John to the position.
- The committee proposed to the Board the following projects: (1) parking lot bollard replacement, (2) clubhouse shrub replacement, (3) address the tennis court drainage and (4) extend the sprinkler system coverage.
- Due to the COVID, the annual clean-up day was cancelled.
- The committee coordinated the pruning of large oak trees on the parking lot perimeter, and the birch pointer tree that was damaged by a storm.
- They consolidated tree service contractors to improve delivery of products.
- They supervised the extension of the sprinkler system and the installation of a new pump filter and location.
- With Board support and approval, they removed the 20+ year old Club foundation plantings and replanted with new shrubs with a smaller size when fully mature. They continued deep watering of new shrubs on a rotating basis by committee members to insure optimum establishment.

- The straightening, painting, and re-roping of parking lot bollards are in progress this summer.
- Jim reported that the committee appreciated all the support they had received, and looked forward to making additional improvements moving forward.

Waterfront Report-Kerry Magrini

Kerry thanked Bill Krusel for stepping in and replacing Jim Morrison. Most of the waterfront information was covered by Kerry in her Commodore Comments.

Membership-Bill Renz

Types of Membership

Full Members

Family New

Chris & Patti Evans
 Jeff & Kristen Hall
 Karl & Shirley Kristen
 Eric & Kelly Spitznagel
 Bob and Liz Sugar
 Thad & Cindy Tomlinson

Single New

Greg Hildner
 Rat Renz (change in status family to single)
 Nancy Smith (change in status family to single)
 Joseph Varley (change in status family to single)
 Claire Ziegeler (change in status/legacy transition)

Lifetime Members

Mary Cone
 Nana Kennedy
 Alis Robinson
 Bill Sandt

Honorary Members

William A. Renz

Guest Members: Dave Chakroff, Jeff and Linda Hagan, Rick Hagan, Si Nahra and Judy Mardigian, John and Lori Phillips, John and Lee Putnam, Dan and Joan Showalter, Lauris Woolford

Resignations: Bob and Sue Di Loreto, Bruce and Nicolette Harper and Crawford and Sarah Smith

Deaths: Mary Anderson, Dick Kennedy, Helen Maher, John Smith, Cate Varley

Summary

2020			2019	
	# of Memberships	# of People	# of Memberships	# of People
Family	119	238	118	236
Single	53	53	50	50
Lifetime	4	4	4	5
Honorary	1	1	0	0
Guest	8	13	7	14
	185	309	179	305

Bill also wanted to make sure that everyone was aware of a policy change regarding Membership. Children of an active adult member do not have to apply for membership or become Guest Members. They can chose to become Full Members immediately after paying their initiation fee.

Logo Wear – Kanda McKee

Prepared by Julie DeWitt

Last year the committee asked the members to “buy buy buy” and we “sold sold sold” \$3,453.00 and Susie Goldman bought \$1,546.93 of logo wear for the 2019 season. While there is still merchandise to sell, we did purchase a number of non-apparel items at your request: Burgees, Plastic cups and Gators - otherwise used as masks.

Due to the virus and Susie not arriving in Omena until July 6, and Julie unable to return to Omena until July 22, they have not had their usual pop up sales events. The first pop up sale will be July 27 at the catered dinner. The committee would like to put the logo wear on the OTYC website but they need someone to assist them in this project. Until then, you can call, text or email Susie or Julie to purchase the logo wear.

Social Committee Report – Kanda McKee

Prepared by Susan Valiga and Roberta Cohen

The OTYC 2020 Summer Calendar of Events was sent out with the spring issue of *the Breeze*, after being approved by the Board of Directors. The calendar, so enthusiastically put together months ago, sadly became obsolete even before members received it. The updates and changes were detailed in the July 12th Scuttlebutt and are summarized below.

Judy and John Smart, who have hosted the annual Memorial Day Cocktail Party for several years, decided that this was not an event that could take place this summer because of Covid-19.

In collaboration with Commodore Kerry Magrini, the OTYC Board, Dennis Armbruster-Building Manager, Cathy Stephenson and Helen Bradley - Catered Dinner Chairs, Cathy Heiser and Mary Smart - Opening Dinner Chairs, Bill and Tish Renz and John and Kris Sommavilla - July 4th Hosts, Bill and Tish Renz - the Beer Tasting Hosts, and the McKees - Toddy Time Hosts, your Social Committee Co-Chairs continuously brainstormed and updated changes about how the OTYC Club and property could be used to meet both Michigan State regulations, CDC Guidelines and common sense safety measures so that we could keep all OTYC members and guests as safe as possible.

Cathy Heiser and Mary Smart showed great leadership in getting us all moving to find a way to have the Opening Dinner. It was held on June 20th at the Club and was a great success. It set the standard for the Catered Dinners and any other indoor events planned for the season. About 35 people attended the Opening Dinner, catered by Peggy Donaghy. Everyone was very happy to see the other attendees after our long and lonely stay-at-home winter and spring.

Although most events have been cancelled for the 2020 summer season, there have been several in which the Hosts felt that they could hold the events safely and stay within the frequently-changing State and CDC Guidelines.

We started off with a modified version of the annual July 4th Picnic, hosted by Tish and Bill Renz and Kris and John Sommavilla. Using the concept of BYOE - BRING YOUR OWN EVERYTHING, about 17 people enjoyed the picnic and grilling options outside on the OTYC grounds. The hosts moved tables into the shade, procured grills and decorated with a 4th of July theme. Kris and John offered some fun recommendations for next summer, suggesting that various games and activities be planned to entertain the children. They mentioned a water-balloon toss as one such possibility.

A broken water pump made for a few interesting and challenging days leading up to this celebration. Fortunately, Dennis Armbruster was able to resolve this problem and the bathrooms were open in time for this event. No one wanted to even think about the Port-A-Potty alternative!

Harold and Kanda McKee are the Toddy Time Co-Chairs. So far this summer, several Thursday evening Toddy Times have been held on the front porch and grounds of the Club. Kanda has become notorious for her 6-foot long distancing stick, ensuring that the required Social Distancing standards are being maintained. The McKees have been working to sign up hosts for the individual Thursday get-togethers. If the weather is rainy, the Toddy Times are automatically cancelled. The Club is closed except for use of the bathrooms.

Bill and Tish Renz hosted their annual Beer Tasting event on July 13th. As this is historically an outdoor event, the safety protocols were already set up. Thirty people attended. There were 4 people per table with lots of hand-sanitizer available on each table. Most of the tables were placed in the shade.

Catered Dinners are following the protocols which were established for the Opening Dinner. Cathy Stephenson and Helen Bradley are the Co-Chairs for the Catered Dinners. There will be two Catered dinners planned: (1) Monday, July 27th, hosted by the Dewitt's, Mampe's and Goldman's and (2) Monday, August 10th, hosted by Jim and Anne Promo and Gina Harder and Sue Anderson.

For health and safety reasons, all the July and August Potluck Dinners have been cancelled for this year.

On August 12th, the Classic Jazz Stompers will be performing on the front porch of the Club. Although this performance is usually part of the August Potluck Dinners, they have graciously agreed to continue this musical tradition. Kathy Turner and Charlotte Read, Concert Hosts, have stated that seating will be outside and will be based on the concept of BYOE.

The July 14th Social Committee Planning Meeting, that was to be hosted by Gail Bowden and Caryn DeVries was cancelled. It was determined that for this year, most of the Social Committee Host and Co-Chair assignments could be arranged by email, texts and phone calls. Thanks to Mary Ziegeler for having been willing to host this event at Sunset Lodge.

Annette and Laura Deibel have announced that they have cancelled the Ladies Social Committee Luncheon slated for Thursday, August 13th.

And lastly, Doni Lystra and Linda Kemper, hosts for this year's Labor Day Party have also decided to cancel their event due to concerns about the health and wellness of our members and guests.

Roberta and Susan sadly have to accept that 2020 has been a summer social season like no other in recent memory. So many events, meetings and activities have been cancelled. They are so appreciative that our event Co-Chairs and Hosts have worked so closely with them to determine which events could be held safely. Many of the event chairs have committed to rolling over their responsibilities to the 2021 OTYC Social Calendar. Roberta and Susan have also committed to continue their Social Co-Chair positions for 2021. They thanked the Hosts and Co-Chairs for signing up last year to help make our summer very enjoyable and entertaining. If your event has been cancelled and you have not already agreed to do so, please consider rolling over your social committee responsibilities to next year. Roberta and Susan would love to have their "team" together again.

They look forward to working with those of you still planning events throughout the remainder of 2020. We hope that 2021 will be a smoother and more joyful summer.

OTYC Breeze – Trish Bosco

A winter 2019 and spring 2020 *Breeze* newsletter was composed, printed and mailed per tradition! Trish thanked all who contributed member news, photos and club information to make the publication interesting to read and keeping us up to date. She said she enjoys creating the *Breeze* publication and she is happy to continue to do so. However she would like to request that another member volunteer to handle the printing and mailing of the *Breeze*, directories and membership cards in coordination with Membership. Another suggestion is that we make the *Breeze* an online publication to be emailed to members. She suggested a survey could gauge member's feelings about this. Overall, she believes members enjoy receiving the publication in their mailbox (or inbox) to keep connected to this place we all love and the people in it! Additional copies of the *Breeze* and directories were made available. If you are interested in helping Trish out, please contact her. She then thanked the leadership for another great year, especially during a difficult time.

Scuttlebutt – Kanda McKee

Prepared by Mary Tonneberger

The Scuttlebutt is published weekly during the high season of June through August. Submissions are due to Mary Tonneberger on Saturday evenings, where it is edited and sent on to Michael Ray, our publisher, on Sunday for distribution. Michael has added some "splash" this year with photos, format, headings, and ease of accessing links, via Mail Chimp. Currently we have 253 active email subscribers with an "open rate" of about 63%. This is the percentage of emails that are read vs sent. The industry average for a non-profit organization is 25% and a hobby organization is 27%, our two closest categories. So we are getting a great "open rate" on the Scuttlebutt.

If you want your name added to the distribution list, there's a QR code signup poster on the Club porch. Just scan the QR code with your iPhone or android and you will be taken to a website to enter your name and email address. Alternatively, you can sign up at: <http://eepurl.com/gCJE9D>

Scuttlebutt is of great benefit to OTYC since it is very current, volunteers can be recognized in a timely manner, and changes reach households very quickly.

Youth Camp – Linda McKenzie

Linda McKenzie named the Camp Counselors and Directors that were to run the camp this summer. Jack McKenzie was to be the Director, Emily McKenzie, Braden Brownell, Henry Hagan, Arlie Goldman, Karl Krusel, Gillian Walker and Sebastian Avants-Hagan were to be Counselors. Only 6 staff per week were to be in camp to stay cost conscious. Due to COVID, camp had to be cancelled. Many reasons caused the cancellation, but Linda stated with the CDC Guidelines impossible to enforce and the fact that many of the campers stay with their grandparents, it was the right decision. Linda is looking for someone to replace her for next year. She has held this position for 6 years and feels it is time to find someone new. She feels that Youth Camp is an insurance policy for the future of the club. She thanked Tommy Newland and his crew for having every waterfront necessity ready for camp.

Website – Kerry Magrini

Since our social calendar has been quieter than usual, the website has been too. There was an issue with the website during the off season, but thanks to Scott Mulligan, that is fixed. Our hope in the next year is to share more photos of OTYC events with the membership. As always, if you have any ideas for the website, please let us know.

Nominating and Presentation of the Proposed Slate – Nancy Cooper

Nancy Cooper and her Nominating Committee members, Mike Biskupski and Amy List, proposed the following slate for election to the Board of Directors for a three-year term commencing August 15, 2020. Each nominee is currently serving on the Board and has graciously agreed to serve another term. They are: Kerry Magrini, Linda McKenzie and Tommy Newland.

Bob DeVries asked if there were nominations from the floor and there were none. Tish Renz moved that the nominations be closed. Caroline Oberndorf seconded and the motion carried. Tish Renz then motioned that the slate be accepted as presented. Cathy Stephenson seconded the motion. The motion passed unanimously.

Meeting Adjournment

With all business concluded, Commodore Magrini adjourned the 2020 Annual Meeting at 10:27 am.

Respectfully submitted,

Kanda McKee, Secretary