



OTYC YOUTH CAMP JOB DESCRIPTIONS

DIRECTOR:

- Responsible for overall management/daily activities of the youth camp
- Supervise Counselors and Jr. Counselors
- Work with Counselors to develop and implement daily instruction/activities
- Responsible for safety of all campers and staff
- Report to Youth Camp Co-Chairs regularly regarding camp needs/plans/concerns
- Plans and coordinates materials for weekly activities
- Reports weekly plans one week in advance for following week to Co-Chairs
- Oversee and Assist in maintaining OTYC and Youth Camp materials/boats/courts
- Oversee any First Aid needs and report to Co-Chairs
- CPR and/or Red Cross Lifeguard Certification
- 21+ years of age strongly preferred
- Hours: 9:30am-1:30pm or until last camper leaves and OTYC is clean (plus occasional outside activities)

COUNSELOR:

- Responsible for management/safety of the campers assigned to you
- Teach sailing and/or tennis to campers
- Implement activities related to weekly themes; be creative!
- Determine camper of the week awards each week with prizes/certificate
- Assist Director in obtaining materials needed each week
- Assist Director in lesson planning/rainy day activities
- Complete daily log of campers/activities/concerns for the day
- Maintain flexibility and willingness to take on any role necessary
- Provide basic First Aid needs and report to Director
- CPR and/or Red Cross Lifeguard Certification strongly preferred
- 16+ years of age
- Hours: 9:30am-1:30pm or until last camper leaves and OTYC is clean (plus occasional outside activities)

JUNIOR COUNSELOR:

- Assist Counselors with camper safety & tennis/sailing lessons and activities
- Coordinate snack & Set up materials for daily activities
- Serve as a floater where needed – may change daily depending upon camp enrollment
- Assist with lesson planning and rainy day activities
- First Aid certification strongly preferred
- 15 years of age
- Hours: 9:30am-1:30pm or until last camper leaves and OTYC is clean (plus occasional outside activities)