

OTYC Board Meeting

June 7, 2017
via teleconference

Attendees: Nancy Cooper, Mike Biskupski, Scott Mulligan, Cathy Heiser, Bob DeVries, Kanda McKee and Cathy Stephenson. Libby Mustaine and Mike Adelson did not attend.

Commodore Cooper called the meeting to order at 8:04 pm EDT.

Approval of May 17, 2017 Meeting Minutes - Scott Mulligan motioned to approve the Minutes of the May 17, 2017 Board Meeting and Bob DeVries seconded. The motion carried.

AED – Kanda McKee confirmed the AED has been installed in the Clubhouse near the piano/men's room and is highly visible. Dennis Armbruster tested the device and confirmed it is operable. A sign noting the presence of the AED will be posted by the kitchen door. Kanda, Mike Biskupski and Cathy Stephenson are scheduled to take the ½ day training offered by the Township on Saturday, June 24th from 8 am to noon. An announcement about the presence of the AED should be posted on the website.

Parking Lot -

- Grading - Cathy Heiser reported that Keith Disselkoen confirms the grading will be performed on June 22nd.
- Parking Spaces - Keith has lined up spaces according to recommendations from Debby Disch and Hugh Cook. Kanda noted that she has two handicapped signs that can be posted to mark the spaces.
- Stairs – Keith installed a handrail and some gentle steps to ease ascending and descending from the parking lot's grassy knoll. Bob DeVries will send pictures to the Board of the stairs.

Clean Up Day – Clean Up day was successful. The OTC signs and posts will be painted shortly.

Painting of the Clubhouse – Kanda and Cathy Heiser reviewed the work and identified a few punch list items which have been completed by the contractor. Assurance has agreed to do any additional follow on touch up that might be required. We may need to consider cladding the exterior with vinyl siding for a long-term solution. The use of Killz as the primer and Rejuvenate as the finish coat was confirmed via invoice. Cathy Heiser was satisfied and felt the workmanship was consistent with the job for which we contracted.

Sunfish – Bill Krusel delivered the two sunfish for repairs to be made. A date has not yet been set for completion.

Boat Launch Ramp - Bob DeVries cautioned that we are looking at a project that is considerably more costly than we'd discussed during the last Board Meeting. Bob and Thad Tomlinson met with prospective new guest member, Jim Morrison, a civil engineer with experience in docks. Jim had significant concerns about the short-

term option discussed previously and felt the likelihood of getting a full compaction was slim. Three options were identified for consideration:

1. Take out the ribs from the water's edge to the top of the ramp, fill in the area with gravel, and then pour a concrete ramp to the water's edge. This would involve placing sandbags at the water's edge and on the sides of the ramp forming up the area to be poured. This would be quite labor-intensive and is probably the most costly, but longer term, option.
2. Remove the ribs to the water's edge, fill the area with gravel, and replace the ribs with a Precast slab of concrete.
3. Remove the ribs to the water's edge, fill the area with gravel, and replace the old ribs with new Precast ribs.

All options include adding stones to the side of the ramp to reduce further erosion and retrieving the two ribs that have pulled away from the end of the ramp in the water and securing them in some way. (likely with rocks)

They also met with a representative from the Department of Environmental Quality who indicated the DEQ would approve any of the three options. The Army Corps of Engineers is due to visit the site next week.

Bob noted we had received one bid from Elmer's to repair the launch; a second bid from Kal Excavating is due next week. Elmer's did not recommend lowering a Precast slab. They would either: a) pour concrete, or, b) remove ribs and replace with new ribs. Their bid does not include labor to form the concrete.

The launch remains unsafe and must remain closed from use. The goal is still to have the launch ramp open by July 4th. The Sherriff's department uses the launch ramp occasionally for emergencies which is indicative that the launch ramp has value to others.

Cathy Stephenson motioned for the Board to approve pursuit of repairs and rebuild of the launch ramp, but without specific approval of funds yet since bids have not been received and finalized. Mike Biskupski seconded the motion which was approved. The motion carried. Bob DeVries confirmed Jim Morrison will remain involved in the project.

EZ Docks/Waterfront – The EZ docks are scheduled to be installed on June 22. Thad Tomlinson will be at the club to provide assistance. Sand is scheduled to be delivered June 20. Thad will spread the sand on the beach areas. Keith has picked up the new Twin Bay dock surfaces (for future installation at the launch site). Scott Mulligan agreed to thank Joe Varley for the offer of his dock and inform him we have implemented another alternative. Bill Krusel secured the ladder at the end of the dock after repairs to it had been made by Dennis Turner. This is much appreciated by the Board.

South Lot – Some debris exists on our south lot that needs to be removed and the lot tidied. This task was not assigned.

Treasurer's Report – Building on the reviews of the Club's financial summaries discussed in past Board Meetings and the projections prepared and distributed prior to this Board Meeting, Cathy Heiser recommended we raise the annual dues in 2018 by 10%. Given the number of necessary and important projects that we have

completed (some of which are still underway), we need to ensure we maintain an adequate reserve. She reiterated that the Club is a depreciating asset and will continue to have needs in the coming years. During the 2016 Annual Meeting she reviewed the financial situation in some detail and Cathy anticipates reviewing the highlights again at the 2017 Annual Meeting. Cathy confirmed that dues were last raised in 2005, twelve years ago. She believes that it is necessary and prudent to ensure that we maintain the minimum reserve we established last year. A 10% increase is reasonable and adequate at this point in time. A 10% increase in the annual dues can be approved by the Board pursuant to Section II B of the Bylaws. After some discussion, Cathy Stephenson motioned to increase the annual membership dues in 2018 by 10%; Bob DeVries seconded the motion which carried. The approved 2018 dues increase will be shared with the membership at the Annual Meeting.

Guest Members – Application packages for four guest members had been circulated prior to the Board Meeting: Rob Oberndorf, Jim Morrison & Susie Tock, Julie & David Dewitt, and Kelli & Matt Fitzgerald. They were enthusiastically received by the Board which noted how helpful that the applications were comprehensive and thoughtful. Scott Mulligan made a motion to approve the four guest members presented; Mike Biskupski seconded and the motion carried.

Tennis Court – Mike Biskupski reported there is more damage to the tennis court than previously anticipated. Henco, a contractor, will be out to review the site this week. Mike estimates the cost of repairs at \$1500. The Board agreed to discuss the future options for the tennis court at a time in the future when attention could be devoted to it.

Next Board Meetings – The next Board meetings will be as follows:

- July 6 at 9:00 am EDT at the Biskupski tree house.
- July 13 at 4:00 pm EDT to prepare for the Annual Meeting at the Ehrhardts on Ingalls Bay.
- July 15 immediately following the Annual Meeting, to elect new officers.

Mark your calendars now!

There being no further business to discuss, the meeting was adjourned at 9:36 pm EDT.

Respectfully Submitted,
Cathy Stephenson, Secretary