

OTYC Board Meeting
September 12, 2018 6:30 EST
OTYC
Via teleconferencing

Attendees: Bob DeVries, Kanda McKee, Cathy Heiser, Karen Edgley, Tommy Newland, Kerry Magrini, Linda McKenzie and Don Lystra. Scott Mulligan was unable to attend.

Bob Devries called the meeting to order at 6:32 pm.

Prior to the formal meeting, Bob discussed the schedule for the next meeting. It will be held on Wednesday, October 17th. The time still needs to be determined, but it will be held via teleconferencing. The reason for the scheduling is that Guest Members have until October 15th to determine if they want to change to Full Membership and a vote needs to be taken by the Board at the October meeting. Bill Renz contacts these Guest Members to inform them of their choices.

Approval of Board Meeting Minutes - Linda McKenzie motioned to approve the August 15th Board Meeting minutes. Kerry Magrini seconded the motion which passed. Kerry Magrini motioned to approve the draft of the 2018 OTYC Annual Meeting Minutes. Karen Edgley seconded the motion which also passed.

Treasurer's Report - Cathy Heiser reported that there was no news and we are trending under budget. Based on the \$2000 change in budget to the Grounds budget, the Committee asked if they could submit a wish list of purchases they think are more important than additional trees. The Board agreed with this request. Bob reported that he has talked to Dennis Armbruster and asked him to get an estimate on upgrading the bathroom fixtures, both sinks and toilets. He also discussed décor improvements with Kris Mampe.

Watercraft Policy - The updated Watercraft Policy was reviewed. Tommy Newland motioned to approve the Watercraft Policy and Cathy Heiser seconded the motion. The Board unanimously approved the policy. The Watercraft Policy will be included in the November Breeze and the Spring Breeze. Cathy Heiser will speak to the insurance company about a generic waiver form we can use to have members sign. The bulk of the discussion centered on how to get members to sign the waiver forms.

Suggestions included:

Send copy to all members to sign if they are interested in taking out a boat.

Include the waiver form in the Spring Breeze.

Have a copy of the waiver form available with the Sign-Out/Sign-In form. Either an additional form or included on the Sign-Out/Sign-In form.

Send in the waiver form with the annual dues. Cathy opposed this idea. It would be cumbersome.

Have the form available at the Annual Meeting.

Have the form available at the Opening dinner.

Post a sign near the boats with the Waterfront Policy posted.

Questions included:

Do we need to have the waiver signed every year? Cathy will check with the insurance agent.

Is signing on the Sign-out/Sign-In form sufficient? Again, Cathy will check with the insurance agent.

Bob will ask Dennis Armbruster to build a box containing a bulletin board similar to the one at the road for posting the Watercraft Policy.

Bob feels that we will have done due diligence in publicizing the need to sign a waiver. If someone does not follow the rules, we will not be liable.

Revision of General Policy - pg. 3 of the General Policies document was changed to include the updates from the Watercraft Policy. Linda McKenzie motioned to approve the update to the General Policies, Tommy Newland seconded the motion and it passed.

Job Descriptions - Bob discussed the need to have these descriptions completed. Kanda will send out another reminder to all Board Members and Committee Chair. The Board would like to post the descriptions to the website and have the ability to transmit them via email to any potential candidates for the positions.

Focus Group Follow-up Survey - Kerry sent the follow-up survey to all members via Scuttlebutt. She has received 40 responses and will send the survey out one more time asking for responses by October 1st. She will summarize written comments for the Board. So far the responses are positive.

Additional Information - Bob had two more items to discuss with the Board:

The Grounds Committee has asked that there be 2 4' swinging gates installed to facilitate removal of leaves from the tennis court. Leaves can do damage to our newly repaired surface. The cost would be \$900.

Bob would like to purchase cards and envelopes created by Jim Miller with a picture of all of the name tags from the bulletin board at the club. He would use these cards to send to Guest and new members. The cost is minimal and Jim is covering the some of the cost.

The Board had no problem with either of these expenses.

Linda McKenzie asked Bob if he had any response from his suggested candidates for Youth Camp Director. One has said no and the other will give us an answer after the first of the year.

There being no further business the meeting was adjourned at 7:31

Respectfully Submitted,

Kanda McKee, Secretary